



**SARDIS COVE HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS**

**February 11, 2020  
Meeting Minutes**

The Board of Directors of Sardis Cove Homes Association met on Tuesday February 11, 2020, at 6:00 pm. In attendance were: Andrew Sadler, Jan White, Debby Boutet, Paula Dean, Marlene Waller, Meghan Sarver, Steve Prokop, Ed Brumfield, Patti Brock and Sarah Sadler.

Minutes from January Board meeting were approved.

The Spreadsheet of Service Requests was reviewed and updated.

**Financial:** While our budgets are broken out monthly, the insurance payment covers the entire year and is paid in advance. Common area maintenance is higher than usual due to pine straw replacement and the beginning steps of our mulch phase in plan. Structure maintenance reflects sidewalk repairs do to plumbing issues. Note that our water bill decreased by \$3,000 from December.

**Legal:** We have started a course action on a fence issue.

**Landscaping:** Due to the unusually wet season we have experienced we ask residents to please be patient as we work to resolve the related drainage issues.

**Plumbing, Water & Sewer:** We are beginning a proactive replacement of our remaining aging water valves. This planned replacement project will allow advance notification of necessary water shutoffs and aid in avoiding additional expenses incurred when an emergency repair would otherwise be ordered. .

**Maintenance:** No unresolved issues.

**Capital Improvements:** Retaining walls are complete. Further remediation will take place after the current saturated grounds dry out. Painting is scheduled to begin sometime in March, weather permitting.

**Compliance:** No unresolved issues.

**Architecture:** No unresolved issues.

**Volunteer Coordinator:** Four Board Members and a volunteer attended Neighborhood Board Retreat Saturday February 8<sup>th</sup>. Over the six hour event, the workshop allowed us to work directly with city officials focused only on our Sardis Cove Community. We came away with several projects to work on and knowledge of some grants for which our community qualifies. As we continue to follow up on these opportunities, details will be released.

**Presidents Discussion:**

The Sardis Cove Handbook was distributed to the Board in advance of the meeting and board members provided input regarding changes and clarifications needed. After discussion, the board voted to approve changes. Handbooks will be distributed to residents/owners as soon as the printer completes them.

Meeting was adjourned at 7:20 pm.

Respectfully submitted on behalf of your Board

Debby Boutet, Secretary

**\*\*\*\*\*NOTE:\*\*\*\*\***

**The Board approved the posting of the flyer regarding the Low Income Energy Assistance Program (LIEAP) in the mail kiosks. Please do not remove these flyers as the information may be of assistance to some members of our community. Thank you!**