



Sardis Cove Homes Association

Return form to:
OR

975 Sardis Cove Drive (drop in box or mail)
sardis.cove164@gmail.com (PDF attachment)

Check the committee to which your request should be addressed:

Architectural Control**	<input type="checkbox"/> Compliance	<input type="checkbox"/> Landscaping Plumbing	<input type="checkbox"/> Maintenance
Name			
Address			
Phone			
Email	@		
Date			
Description of request:			
**For Architectural Control Requests, please use separate form.			

DO NOT WRITE BELOW THIS LINE – FOR SCHA BOARD USE ONLY.

Sardis Cove Homes Association			
Landscaping	Maintenance	Compliance	
Request Received ____/____/____	First contact with homeowner ____/____/____ <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> On site		
Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No**	Vendor:		
Vendor Contacted ____/____/____	Work Completed ____/____/____	Final homeowner contact ____/____/____ <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> On site	
Notes – issues/concerns			
**Request denied because			
Homeowner responsibility			
Part of larger SCHA project			
Part of seasonal work to be completed at appropriate time			
SCHA budgetary constraints			
Other:			
Signed:		Date	
Committee Chair		____/____/____	